



## Anja Rovčanin

**Date of birth:** 26/03/2000 | **Nationality:** Montenegrin | **Gender:** Female | **Phone number:** (+382) 68041181 (Mobile) | **Email address:** [rovcaninanja@gmail.com](mailto:rovcaninanja@gmail.com) |

**Address:** 11 XV Mahala Street, 81304, Zeta, Montenegro (Home)

### WORK EXPERIENCE

25/11/2024 – CURRENT Podgorica, Montenegro  
**DEPUTY PROJECT MANAGER** MECONET

- Working on the preparation and implementation of projects and scientific conferences
- Content creation and management of web portals
- Dissemination and promotional activities
- Communication activities

**Address** 19 Filipa Lainovića St., Podgorica, Montenegro

03/2023 – 06/2023 Kotor, Montenegro  
**STUDENT DEMONSTRATOR** FACULTY OF TOURISM AND HOTEL MANAGEMENT

- Demonstrator is an older student who excelled in the subjects of a certain department and who, due to his exceptional knowledge and skills, was proposed to participate in classes and assist the professor
- Assisting in the Office of International Relations

2019 – 2021 Kotor, Montenegro  
**MEMBER OF THE STUDENT ORGANIZATION** FACULTY OF TOURISM AND HOTEL MANAGEMENT

- Making sure the voice of every single student is heard.
- Organizing short trips, tourism-related activities, and conferences.

30/05/2022 – 30/09/2022 Kotor, Montenegro  
**SHOP ASSISTANT** SOUVENIR SHOP "KOTORSKA"

Greet customers, assist with product enquiries and help people find the right products to suit their purchasing requirements

30/06/2021 – 31/08/2021 Petrovac, Montenegro  
**SHOP ASSISTANT** SOUVENIR SHOP "TREF"

Greet customers, assist with product enquiries and help people find the right products to suit their purchasing requirements

01/08/2024 – 15/10/2024 Podgorica, Montenegro  
**BARTENDER** IMANJE KNJAZ

A valuable hospitality experience in a highly dynamic workspace.

2015 – 2019 Podgorica, Montenegro  
**MEMBER OF THE VOLUNTEER CLUB** VOCATIONAL SECONDARY SCHOOL "SERGIJE STANIĆ"

- Making sure the voice of every single pupil is heard.
- Organizing eco-friendly activities, fundraisers, and exhibitions.

11/06/2018 – 25/06/2018 Podgorica, Montenegro

## RECEPTIONIST HOTEL BOJATOURS LUX

---

- Welcoming and greeting guests, providing important and useful information, meeting guests' needs
- Answering and directing calls and e-mails, making and confirming reservations for guests, receiving and transmitting messages for guests
- Completing and maintaining reports requested by management

10/07/2017 – 24/07/2017 Podgorica, Montenegro

## TOURIST INFORMATION OFFICER PODGORICA AIRPORT

---

Providing information and advice to travelers about local attractions, events, traveling, and accommodation.

## ● EDUCATION AND TRAINING

---

2022 – CURRENT Kotor, Montenegro

### MASTER'S DEGREE IN TOURISM Faculty of Tourism and Hotel Management

---

Website <https://www.ucg.ac.me/fth> | Level in EQF EQF level 7

2019 – 2022 Kotor, Montenegro

### BACHELOR'S DEGREE IN TOURISM SCIENCE Faculty of Tourism and Hotel Management

---

Address 320 Old Town, 85 330, Kotor, Montenegro | Website <https://www.ucg.ac.me/fth> | Level in EQF EQF level 6

02/10/2023 – 23/02/2024 Brežice, Slovenia

### ERASMUS+ STUDENT EXCHANGE University of Maribor

---

Website <https://www.ft.um.si/> | Level in EQF EQF level 6

20/09/2021 – 16/01/2022 Denizli, Türkiye

### ERASMUS+ STUDENT EXCHANGE Pamukkale University

---

Address Kınıklı Campus, 20160, Denizli, Türkiye | Website <https://www.pau.edu.tr/>

05/06/2023 – 12/06/2023 Bansko, Bulgaria

### PARTICIPATION IN THE "INTEGRATED LEARNING FOR PEACE" ERASMUS+ PROJECT Alternativi international

---

Website <https://alternativibg.org/>

17/10/2022 – 22/10/2022 Kotor, Montenegro

### PARTICIPATION IN THE SUMMER SCHOOL ON "ENTREPRENEURSHIP IN HERITAGE TOURISM" University of Montenegro, Faculty of Tourism and Hotel Management

---

Address 85330, Kotor, Montenegro

10/04/2023 Kotor, Montenegro

### ATTENDANCE AT INTERNATIONAL SEMINAR "GLOBALIZATION IN THE RESTAURANT BUSINESS AND CHANGES IN THE CONSUMER BEHAVIOR" La Fondation pour la Formation Hôtelière & Faculty of Tourism and Hotel Management

---

11/04/2023 Kotor, Montenegro

### ATTENDANCE AT INTERNATIONAL SEMINAR "MARKETING TRENDS AND ARTIFICIAL INTELLIGENCE (AI) REVOLUTION IN TOURISM AND EVENT MANAGEMENT" La Fondation pour la Formation Hôtelière & Faculty of Tourism and Hotel Management

---

06/02/2021 – 07/02/2021 Lübeck, Germany

### ATTENDANCE AT THE PROJECT MANAGEMENT AND PUBLIC SPEAKING WORKSHOPS Solidarity Action Day Movement in Europe

---

Address Fleischhauerstraße 16, 23 552, Lübeck, Germany | Website [www.same-network.org](http://www.same-network.org)

27/02/2021 Split, Croatia

**ATTENDANCE AT THE SPLIT THE WEEK CONFERENCE** Faculty of Economics

---

**Address** 5 Cvite Fiskovića Street, 21 000, Split, Croatia | **Website** [www.splittheweek.com](http://www.splittheweek.com)

2015 – 2019 Podgorica, Montenegro

**TOURISM TECHNICIAN** Vocational secondary school "Sergije Stanić"

---

**Address** 114 Kralja Nikole Street, 81 000, Podgorica, Montenegro | **Website** [www.sergije-stanic.me](http://www.sergije-stanic.me)

03/2019 Zrenanjin, Serbia

**PARTICIPATION IN THE 7TH INTERNATIONAL ENGLISH LANGUAGE OLYMPIAD** Global Hippo Association

---

**Address** 8 Nemanjina Street, 23 000, Zrenanjin, Serbia | **Website** [www.hippo-competition.org](http://www.hippo-competition.org)

10/04/2018 Podgorica, Montenegro

**PEER EDUCATOR FOR THE PREVENTION OF VIOLENCE AND HATE SPEECH ON THE INTERNET** NGO "35mm"

---

**Address** 20 Marko Radović Street, 81 000, Podgorica, Montenegro | **Website** [www.nvo35mm.org](http://www.nvo35mm.org)

## ● LANGUAGE SKILLS

---

Mother tongue(s): **MONTENEGRIN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ENGLISH</b>	C1	C1	C1	C1	C1
<b>GERMAN</b>	A1	A2	A1	A1	A2
<b>ITALIAN</b>	A1	A1	A1	A1	A1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

## ● DIGITAL SKILLS

---

Microsoft Word | Microsoft Excel | Microsoft Powerpoint | Social Media Management (Social Ads) | Adobe (Adobe Photoshop, Adobe Lightroom, Adobe Premiere) | Excellent Knowledge of Canva